



## **JOB OPPORTUNITY: MOBILE FOOD PANTRY TRUCK DRIVER**

The JFCS Mobile Food Pantry Truck will be bringing the resources of the JFCS brick-and-mortar pantry to distribution sites in Mercer County beginning January 2020! The truck (16-feet) will be a healthy-choice food pantry that will help those most in need in Mercer County. We are seeking a responsible part-time driver (15- 20 hours per week; some evenings) with a good driving record to drive the truck as well as to help with stocking and food distribution.

### **Primary Responsibilities:**

- Drive truck to scheduled Mercer county locations to distribute food, as well as to food banks, supermarkets and other collection sites to pick-up food
- Shop for and order food to maintain inventory levels for all products categories
- Assist clients and volunteers at distribution sites
- Maintain an organized truck
- Clean all areas of the truck to meet safety standards
- Check all items to make sure they meet pantry guidelines (kosher, expiration dates)
- Ensure proper handling and refrigeration of all perishable items while stocking products, during transit and while storing products
- Ensure that refrigerator and freezer maintain appropriate temperatures
- Complete required paperwork such as mileage logs, trip logs, fuel logs, temperature logs and safety checks
- Drive carefully and observe/comply with all traffic signs and laws
- Additional projects and assignments as assigned, including answering phones, referrals to other agencies, seasonal assistance

### **Physical and Working Conditions:**

- Must be capable of performing the above essential duties to include frequently lifting 25 pounds, occasionally lifting up to 50 pounds and frequently moving 50 or more pounds using dolly/cart/truck. Some of this work will be outdoors and it will be cold in the winter and hot in the summer.

### **Other:**

- Ability to interact courteously and tactfully with clients, volunteers and coworkers
- Ability to work as a team member

### **Minimum Qualifications:**

- High school diploma or GED preferred
- Valid driver's license (non-commercial is acceptable)
- Good driving record and the ability to exercise good judgment
- Flexibility of hours (some evenings required)
- Driving at least 1 year
- Criminal background check and references will be required

Please send resume to the attention of Beth Englezos at [bethe@jfcsonline.org](mailto:bethe@jfcsonline.org) or mail to JFCS, 707 Alexander Road, Suite 102, Princeton, NJ 08540