



## BILINGUAL SOCIAL WORKER

### Position Summary:

To provide case management, counseling and mental health services to English and Spanish-speaking agency clients.

### Key Tasks & Responsibilities:

- Conducts initial interviews of new clients, screening for crisis and providing assessment or referral as needed
- Provides individual, group, and family counseling, consultation and care management
- Attends weekly supervision with Clinical Director for clinical case review and for in-depth discussion of cases and administrative responsibilities
- Conducts parent training and psycho-education seminars at community sites
- Formulates plans and delivers short term case management services to clients.
- Provides follow-up and case management services with individuals and families in the caseload.
- Explores and utilizes agency-based and community-based resources to provide case management and information and referral services
- Performs outreach to develop new contacts and maintain current community resources including, but not limited, to psychiatric, medical, legal, and schools to advocate for clients and make appropriate referrals
- Participates in professional training and case supervision to assure maintenance of high standards of services
- Maintains case records in accordance with agency requirements and procedures.
- Maintains membership in professional advisory committees and provides outreach to inform community of agency services and to generate referrals

### Required Experience:

- Master's Degree in Psychology/Social Work or related field
- **MINIMUM REQUIRED** NJ State license: Licensed Social Worker [LSW]
  - *JFCS provides clinical supervision required for LCSW licensing*
  - *OR State Licensed Clinical Social Work [LCSW]*
- Proficient in Spanish
- Experience in working with diverse communities, specific experience and knowledge of Hispanic communities and provision of culturally competent and appropriate treatments
- Ability to develop effective counseling relationships with individuals and groups

- Knowledge of theories of human behavior and ability to effectively apply them in the therapeutic process
- Ability to gather and record client information
- Ability to work cooperatively with staff and with other individuals, agencies, and institutions in the community, may include staff committees, community presentations, and like activities
- Ability to interpret agency services and goals to community groups

**Hours:** Full-Time

**Supervisor:** Director of Clinical Services